

POPI CONSENT FORM

At Afrika Tikkun Services we are committed to protecting your privacy and to ensure that your personal information that's collected is used lawfully and transparently.

1. Personal Information We Collect

We collect information directly from you, when you provide us with your personal details as well as your next of kin 's personal details. We will inform you what information you are required to provide and what is optional.

What is personal Information?

Personal information is any information that can be used to identify an individual. It includes a person's name, identity number, address, contact number, email address, photos, videos, voice recordings, financial information such as banking details and tax number.

How Afrika Tikkun Services Processes Personal Information

Personal information is processed for a variety of business purposes, including:

- **For administrative purposes including but not limited to**
 - i. Load staff members onto the payroll
 - ii. Generate reports and for auditing
 - iii. Pursue legitimate interests, such as direct marketing, research and development, meetings
 - iv. To communicate with staff members via the various Afrika Tikkun services WhatsApp groups
 - v. Verify Individual identity
 - vi. Ensure internal quality control and safety
 - vii. Enforce our contractual agreements and organisational policies

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Ground Floor, Eastwood Building, 57 Sixth Road, Hyde Park, 2196, Johannesburg, South Africa

- viii. Comply with our legal obligations including reporting to and engagement activities with entities within Afrika Tikkun stable of organisations - Afrika Tikkun NPC, Afrika Tikkun Investment Trust, Afrika Tikkun Holdings, Afrika Tikkun UK, Afrika Tikkun USA, Afrika Tikkun Australia and Afrika Tikkun Netherlands.

How We Disclose Your Information

- **For training purposes:** We may provide personal information to our clients concerning staff members when they attend training courses. The personal information will be processed by a third party service provider.
- **Disclosure to protect you, us or others.** We may access, preserve, and disclose your personal information if we believe doing so is required or appropriate to: (i) comply with law enforcement and legal process, such as a court order; arbitration (ii) protect your, our or others' rights, property, or safety.

Your Rights: Access to Information

In accordance with the POPIA, you may have the right to:

- (i) Request a copy of your personal information.
- (ii) Withdraw your consent for Afrika Tikkun Services to use your personal information.

To do any of the above, contact HR and specify what information you require.

DATA Retention

- We retain the personal information we receive as described in this consent document for as long you are employed by Afrika Tikkun Services or if necessary to fulfil the purpose(s) for which it was collected including conducting audits, generating reports, enforcing our agreements, and complying with applicable laws.
- When you are not employed by Afrika Tikkun Services, your personal information will be archived for generating reports, conducting audits and historical purposes for the required 5-year period.



CHANGES TO OUR PRIVACY POLICY

- We may revise this consent from time to time at our sole discretion. If there are any change to this consent, we will notify all staff accordingly.

CONSENT

I consent to receive communication from Afrika Tikkun Services and understand that Afrika Tikkun services may use my personal information as required. Furthermore, I consent that Afrika Tikkun services my use my next of kin's details.

Name:

Date:

Yes, I have read and consent to the terms and conditions

Signature.....

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Executive Directors: Marc Lubner (Executive Chairman) | Onyi Nwaneri (CEO)
Non-Executive Directors: Nontokoze Nene | Louis Maepa | Sibongakonke Fumba

Registration No: 2012/074741/07